



RESEARCH GRANTS IGNACIO H. DE LARRAMENDI

FAQ: answers to the most frequent doubts

Fundación **MAPFRE**

GENERAL MATTERS

Presentation of applications (countries):

According to the rules governing the call, the grants are international in nature. People or institutions from any country may submit their application as long as they do so in one of the three languages included in the call: Spanish, English or Portuguese.

Number of applications that can be presented to this call:

Each entity can submit as many applications as they wish.

Requests from several entities:

Applications may be submitted in which several entities participate, but only one will receive the grant.

Number of main researchers

For our grants only one Main Researcher can be named. The other researchers will make up the investigation team.

Application requests:

Only applications submitted within the deadline stipulated in the terms and conditions of the call and through the online application tool will be accepted.

Online application tool:

We recommend using the Chrome navigator.

Protocol Models:

The Protocol models are included for information purposes. This is the model agreement that regulates the grants and will be signed by those who are finally assigned as beneficiaries.

CLARIFICATIONS ON REQUESTED DOCUMENTATION

The documentation specified in the terms and conditions of the call must be included in the online application. Have the documents ready. They will need to be attached on the last screen of the online application.

Files:

Maximum size of each file 10,240KB

Type of files accepted: .zip, .rar, .pdf, .doc, docx.

Length of the explanatory report:

Stick to the length indicated in the terms and conditions of the call and try to be specific.

Explanatory report – Budget:

There is no list of authorized or excluded items. The entity's overhead or fee, when applicable, must be included in the budget.

Presentation letter and acceptance document from the center where the research is being carried out:

We do not have a model for these documents.

Only one document (cover letter) will be required if the entity receiving the grant and the research location coincide.

Otherwise, we would need two documents. For example: Research center of University X that is going to develop its research in Hospital Y, so we would need the letter of introduction of University X and the document of acceptance of the research of Hospital Y.

Certification of the center's ethical committee:

If you do not yet have the certificate, you can include proof that you have requested it. In the event of not incurring in any of the situations indicated in **Royal Decree 223/2004** of February 6, 2004, this document would not be necessary and you could send a document indicating the reasons why you are exempted from presenting this documentation. Therefore, we will need you to send us the application or, if you do not need one, a statement indicating that it is not necessary.

ONCE THE GRANT HAS BEEN ALLOCATED

The necessary information will be requested to prepare the Action Protocol (models available on the **web**) and the necessary documentation to comply with the requirements of the **Spanish Law for the Prevention of Money Laundering of the Financing of Terrorism** (Art. 2 of Law 10/2010 of April 18) and its Regulation (RD 304/2014, of May 5).

Awardees must submit to Fundación MAPFRE the following notarized documents, according to their nature (natural person or entity), which allow their formal identification and, if applicable, that of the real owner of the beneficiary entity and its representative:

REQUESTED DOCUMENTATION

in compliance with the Spanish Law for the Prevention of Money Laundering and Financing of Terrorism (Art. 2 of Law 10/2010 of April 18)

NOTARIZED COPY OF THE FOLLOWING DOCUMENTATION:

LEGAL ENTITIES	Government Agencies
	<ul style="list-style-type: none"> • Copy of the Signatory's Power of Attorney (BOE, BOCM, etc.)* • Copy of the Identity Card/Passport of all signatories to the protocol. • Title certificate of the bank account issued by the bank.
	Rest of Entities (Companies, Associations, Foundations, NGO's, etc.)
NATURAL PERSONS	Spanish
	<ul style="list-style-type: none"> • Copy of the Identity Card/Passport of all signatories (Spanish) • Copy of the Social Security Affiliation Document. • Certificate of ownership of the bank account issued by the bank.
	Foreigners or residents in Spain
	<ul style="list-style-type: none"> • Copy of the Identity Card/Passport or copy of the Resident Card if applicable. • Original certificate of tax residency (for withholding purposes)

* For official documents of the state or autonomous community (Spain) it is not necessary to provide a certified copy, a simple copy will be valid.

The aforementioned documentation must be presented **without exception prior to the payment of the prize**. Failure to submit or partial completion will result in the prize being forfeited by the finalist.

Fundación MAPFRE reserves the right to request any additional documentation related to the above aspects and/or authenticated by a notary public, if applicable.

Fundación **MAPFRE**

SÍGUENOS



www.fundacionmapfre.org